

DOCTORAL PROGRAM ADMISSION PROCESS

AT SATBAYEV UNIVERSITY

Persons with a Master's degree and work experience of not less than 9 (nine) months are admitted to the doctoral program.

Persons entering the doctoral program, provide the Admissions Committee and (or) through the portal package of documents.

Acceptance of applications for doctoral studies at KazNITU is carried out by the Admissions Committee of KazNITU and (or) through the information system NCT in the following terms:

Acceptance of applications and registration in the NCT information base:

- from July 3 to August 3 of the calendar year;
- from October 28 to November 10 of the calendar year.

Entrance examinations:

- August 4 through August 20 of the calendar year;
- November 19 to December 11 of the calendar year.

Enrollment in the doctoral program:

- August 15 through August 28 of the calendar year;
- December 26 through January 10 of the calendar year.

1 STEP- To apply for the doctoral admission exam, you must:

- 1) Go to the website app.testcenter.kz and select the interface language;
- 2) register in the application system by e-mail (in the received letter from the National Testing Center, be sure to confirm the e-mail);
- 3) authorize through the received login and password in the application system (it is not allowed to delete the letter where the login and password are indicated);
- 4) specify IIN and click on the search button (full name comes out automatically), specify contact phone number;
- 5) go to the tab “Apply” and select “Postgraduate education”;
- 6) select the required type - entrance exams;
- 7) fill in the data for registration;
- 8) confirm familiarization with the rules of the entrance exam;
- 9) choose the method of payment and pay for the exam. After successful completion of all stages, the following message will be displayed: “The application has been submitted successfully!”.

The entrant independently chooses the city of testing. In case the entrant needs to make changes to the submitted application (city of the test, group of educational

programs, language of the exam) he/she is given the opportunity to edit before the closing of the application base. To do this it is necessary to:

- 1) go to the “My History” tab;
- 2) open the application and press the “Edit application” button;
- 3) make changes;
- 4) after editing click on the “Save” button.

Information about the place and time of the exam will be available on the personal profile of the applicant.

2-Step- After submitting an application for participation in the entrance exam, it is necessary to come to the GPE (University) to confirm the international certificate of foreign language proficiency and get admission to the entrance exam. Register online in the university portal (kb.satbayev.university).

When applying to the Admission Committee of Satbayev University, the applicant shall submit the following package of documents:

- 1) application to the Rector;
- 2) education document (original);
- 3) an identity document (required for identification);
- 4) a certificate confirming proficiency in English;
- 5) certificate of passing the state language exam (KAZTEST) issued by NCT (any level);
- 6) medical certificate in the form 075/u in electronic format, approved by Order No. KR DSM-175/2020).
- 7) six photographs of 3x4 centimeters;
- 8) personal personnel record sheet or other document confirming labor activity, certified by the personnel service at the place of work;
- 9) list of scientific and scientific-methodical works (scientific publications, research plan, essays and other documents) for the last 3 calendar years;
- 10) enrollment certificate or military ticket (for young men).

The documents listed in subparagraphs 4) and 8) shall be provided in originals and copies, after verification of which the originals shall be returned to the applicant.

If an incomplete list of documents specified in this paragraph is submitted, the admission committee does not accept documents from applicants.

When applying through the portal of the National Testing Center:

- 1) a request in the form of an electronic document signed by the entrant's EDS;
- 2) electronic justification of the planned dissertation research, agreed with the proposed domestic or foreign scientific advisor;
- 3) electronic document on education;
- 4) electronic certificate of passing the English language test;
- 5) certificate of passing the state language exam (KAZTEST) issued by NCT (any level);
- 6) digital photo of 3x4 centimeters in size;
- 7) medical certificate according to the form 075/u in electronic format, approved by the order No. KR DSM-175/2020).

8) electronic document confirming labor activity;

9) list of scientific and scientific-methodical works (scientific publications, research plan, essays and other documents) for the last 3 calendar years. When applying through the portal to the applicant in the “personal cabinet” is sent a notice of acceptance of the request for public service in the form of an electronic document certified by EDS.

10) enrollment certificate or military ID (for young men).

3 - STEP- When applying to the University, the entrant selects 1 University and 1 GOP for admission.

Entrants must have a Master's degree and at least nine (9) months of work experience.

For admission to the doctoral program, the prerequisite is an international certificate proving English language proficiency in accordance with the Common European Framework of Reference:

International English Language Tests System Academic (IELTS Academic) (IELTS Academic), threshold score - not less than 5.0;

Test of English as a Foreign Language Institutional Testing Programm Internet-based Test (TOEFL IBT) (TOEFL IBT), threshold score - not less than 35 points;

Test of English as a Foreign Language Institutional Testing Programm (TOEFL ITP), the threshold score is at least 417;

TOEIC (Test of English for International Communication), threshold score - at least 550;

Duolingo English Test (Duolingo English Test), threshold score - at least 80;
German language proficiency:

Deutsche Sprachprüfung fuer den Hochschulzugang Niveau B1 (Deutsche Sprachprüfung fuer den Hochschulzugang Niveau B1) (DSH, Niveau B1) (DYSIECH, Niveau B1) - at least level B1;

TestDaF-Prüfung Niveau B1 (TestDaF-Prüfung Niveau B1) (TDF Niveau B1) (TYDIEF, Niveau B1) - not lower than level B1;

French language proficiency:

Test de Français International (Taste de Français International) (TFI) (TFI) - not below level B1 in reading and listening sections;

Diplome d'Etudes en Langue français (Diplome d'Etudes en Langue français) (DELF) (DELF) - at least level B1;

Diplome Approfondi de Langue français (Diplome Approfondi de Langue français) (DALF) (DALF) - at least level B1;

Test de connaissance du français (TCF) - at least level B1.

Those who have a certificate (TOEFL ITP (Test of English as a Foreign Language Institutional Testing Program) take an additional English language proficiency test prior to the doctoral entrance exam.

The entrance exam consists of the following blocks:

1) interview takes place in an online format at the selected university, prior to the entrance exam for the blocks “Essay writing” and “Answers to exam questions on the profile of the group of educational programs”;

- 2) essay writing;
- 3) answering exam questions on the profile of the educational program group.

4-Step-Receiving the results and writing an application for admission to the doctoral program.

For training in doctoral studies under the state educational order on a competitive basis are enrolled persons who scored at least 75 points on the entrance exam. In the case of the same indicators of competitive points, the persons who have the highest score of the entrance exam on the profile of the group of the educational program are given priority in enrollment in doctoral studies.

Then the points for the essay, points for the test for readiness to learn, scientific achievements corresponding to the profile of the educational program are taken into account: scientific publications, including those in the ranking scientific publications included in the 1st, 2nd quartile according to Journal Citation Reports of the Web of science database of Clarivate Analytics for the last 3 calendar years; certificates of scientific developments; certificates of awarding scientific scholarships, grants; certificates/diplomas for participation in scientific conferences and competitions.

Admission to doctoral studies is based on the international certificate confirming the foreign language proficiency in accordance with the Common European Framework of Reference (standards) of foreign language proficiency and on the results of the entrance exam on the profile of the group of educational programs of doctoral studies and scoring at least 50 points out of a possible 100 points.

Admission of foreigners to doctoral studies shall be carried out on a paid basis on doctoral programs. Obtaining by foreigners on a competitive basis in accordance with the state educational order of free postgraduate education is determined by international treaties of the Republic of Kazakhstan.

To submit the originals of the required documents to the University at the address: Satpayeva, 22, Main academic building, entrance from the side of A.Baitursynov street.

DOCTORAL PROGRAM BY PROFILE

1. In the current year the doctoral program of the doctoral program by profile was introduced .

Persons entering the doctoral program on the doctoral profile shall submit the following documents:

- 1) application in free form;
- 2) document on education (original, when submitting documents to the Admissions Committee);
- 3) an identity document (required for personal identification);
- 4) official certificate of passing the state language exam (KAZTEST) issued by NCT, except for foreign citizens;

5) a certificate confirming foreign language proficiency:

English language proficiency:

International English Language Tests System Academic (IELTS Academic);

Test of English as a Foreign Language Institutional Testing Programm

Internet-based Test (TOEFL IBT) (TOEFL IBT);

Test of English as a Foreign Language Institutional Testing Programm

(TOEFL ITP);

TOEIC (Test of English for International Communication);

Duolingo English Test.

Those who have a certificate (TOEFL ITP (Test of English as a Foreign Language Institutional Testing Program) take an additional English language proficiency test prior to the doctoral entrance exam.

German language proficiency:

Deutsche Sprachprüfung fuer den Hochschulzugang Niveau B1 (Deutsche Sprachprüfung fuer den Hochschulzugang Niveau B1) (DSH, Niveau B1) (DSIECH, Niveau B1);

TestDaF-Prüfung Niveau B1 (TestDaF-Prüfung Niveau B1) (TDF Niveau B1) (TIDIEF, Niveau B1);

French language proficiency:

Test de Français International (Taste de Français International) (TFI) (TFI);

Diplome d'Etudes en Langue français (DELFF);

Diplome Approfondi de Langue français (Diplome Approfondi de Langue français) (DALF) (DALF);

Test de connaissance du français (Test de connaissance du français) (TCF) (TCF);

6) medical certificate in the form 075/u in electronic format, approved by the order No. KP DSM-175/2020.

In cases of implementation of restrictive measures, state of emergency, emergencies of social, natural and anthropogenic nature in a certain territory shall provide directly to the educational organization a medical certificate as these measures are removed;

7) six photos of 3x4 centimeters in size;

8) document confirming labor activity, according to the Labor Code of the Republic of Kazakhstan, except for foreign citizens;

9) list of scientific publications for the last 3 calendar years (if any), research plan and essay;

10) letter of recommendation from the enterprise or organization (if available, additional 5 points are awarded during the interview);

11) results of the preliminary selection (in the field of education “Health”).

The documents listed in subparagraphs 4), 5) and 8) shall be submitted in originals and copies, after verification of which the originals shall be returned to the applicant.

1. Entrance examination to doctoral studies in the doctoral program on the profile consists of blocks: interview and examination questions on the profile of the educational program group.

The final grade in doctoral studies on the doctoral program on the profile is a set of points obtained by summing up the results of evaluation of the interview, answers to exam questions on the profile of the group of educational program and the presence of a letter of recommendation from enterprises and organizations in accordance with Annex 9 of these Rules.

For the entrance exam to the doctoral program on the profile of the doctoral program is allocated 2 hours 30 minutes (150 minutes).

The passing score in doctoral studies on the program of doctors on the profile for admission to the state educational order and on a paid basis is 50 points.

3. GPE in the period from July 11 to August 3 / October 28 to November 10 of the calendar year carries out the reception of documents, their registration in the information system NCT and issuance of a receipt to the entrant on the acceptance of the package of documents on the day of receipt of the application or in the case of providing the entrant with an incomplete package of documents, refuses to accept documents.

4. Admission to doctoral studies on the educational grant and on a paid basis is carried out according to the results of the entrance examination for groups of educational programs (hereinafter - GOP).

5. When submitting documents, the entrant indicates one GPE and one SOP.

6. The applicant who enters the doctoral program submits documents to the admission committee of the GVE to which he/she enters.

7. The entrance examination to the doctoral program of the doctoral program on the profile consists of blocks:

1) interview with the entrant, conducted by the examination commission of the HEI.

2) answers to examination questions on the profile of the educational program group.

The interview is aimed at assessing the professional and personal qualities of the entrant, the potential for research or experimental-research work.

The interview shall be conducted in person and (or) remotely with the mandatory use of video link. The video recording is kept in the archive for at least three years.

Evaluation of the entrance exam to the doctoral program in the doctoral program in the profile:

1) interview - 25 points;

2) examination on the GOP profile - 50 points;

If there is a letter of recommendation from enterprises and organizations, additional 5 points are awarded.

The final grade is a set of points obtained by summing up the results of evaluation of the interview and the answer to the examination questions on the profile of the group of the educational program.

In the case of the same indicators of competitive scores, the priority right for admission to the doctoral program on the profile of the doctoral program are given to persons who meet one of the following criteria: the highest score of the certificate confirming knowledge of a foreign language, applicants who are employees of enterprises, a letter of recommendation from enterprises.

For the entrance exam for the doctoral program in the doctoral program on the profile is 2 hours and 30 minutes (150 minutes).

- for the interview - 20 minutes;

- on examination questions on the profile of the group of the educational program - 130 minutes (2 hours 10 minutes).

- Entrants are launched to the entrance examination upon presentation of the original identity document (ID card or passport) at the same time the identification of the identity of the entrant through the scanner of the volumetric-spatial form of the human face is made.

- The use of metal detectors of manual and frame type is used during the entrance exam. The use of metal detectors at the entrance examination is carried out within the framework of ensuring the safety of entrants during the entrance examination, as well as preventing them from attempting and carrying into the building prohibited items cheat sheets with data content, educational and methodological literature, Mendeleev table and solubility of salts, calculator, paper, camera, mobile means of communication (pager, cell phones, tablets, iPad (iPad), iPod (iPod), SmartPhone (Smartphone), radios, laptops, players, modems (mobile routers), smart watches, smart glasses, fitness bracelets (tracker), voice recorders, wired and wireless headphones, wireless video cameras, GPS (GPS) navigators, GPS (GPS) trackers, remote control devices, as well as other information exchange devices operating in the following standards: GSM (GSM), 3G (3G), 4G (4G), 5G (5G), VHF (VHF), UHF (UHF), Wi-Fi (Wi-fi), GPS (GPS), Bluetooth (Bluetooth), Dect (Dect) and others.

- In case of detection of prohibited items during the metal detector check during the launch to the entrance exam, the administrator of the entrance exam together with the observers draws up the Act and the entrant is not allowed to the entrance exam in the current year.

- If a “dummy” is detected during the launch of the entrance exam in computer format, the administrator of the entrance exam in the presence of the dummy draws up the “Act of Detection of a dummy during the launch of the entrance exam”.

- The entrants who have involved “dummy persons” shall not be admitted to the entrance examination in the current year.

- During the additional testing and entrance examination, the entrant is not allowed to:

- 1) leave the auditorium without the permission and accompaniment of the administrator of the entrance examination, who performs the functions of the administrator on duty in the auditorium;

2) leave the room more than 2 times with a duration of time more than 10 minutes;

3) to talk, move from one place to another;

4) to exchange documents and A4 paper given to the applicant for answering examination questions on the profile of the group of the educational program;

5) to take out of the room documents and A4 paper, issued to the entrant to answer the examination questions on the profile of the group of the educational program, as well as to tear and damage them by crumpling.

6) bring to the classroom (computer class) and use paper, cheat sheets with data content, educational and methodological literature, the periodic table and salt solubility, calculator, camera, mobile communications (pager, cell phones, tablets, iPad (iPad), iPod (iPod), SmartPhone (Smartphone), walkie-talkies, laptops, players, modems (mobile routers), smart glasses, smart watches, fitness bracelets (tracker), voice recorders, wired and wireless headphones, wireless video cameras, GPS (GPS) navigators, GPS (GPS) trackers, remote control devices, as well as other information exchange devices operating in the following standards: GSM (GSM), 3G (3G), 4G (4G), 5G (5G), VHF (VHF), UHF (UHF), Wi-Fi, GPS, Bluetooth, Dect;

7) intentional damage to equipment for using additional testing and the entrance exam and the security system;

8) making noise before and during additional testing and the entrance exam;

9) taking out, discussing and disclosing the content of test tasks and examination questions;

10) attempting to interfere or interfering with the additional testing and entrance exam system and violations related to passing additional testing and the entrance exam.

If an applicant violates the above points, the entrance exam administrator, together with the observers, draws up an Act of detection of prohibited items and removal from the audience of the applicant who violated the rules of conduct in the audience.

If a front man is identified during the exam in computer format, the entrance exam administrator, in the presence of the front man, draws up an "Act of identification of a front man during the entrance exam." The front man is removed from the audience. The results of the entrance exam are not processed and are subject to cancellation.

Persons who have involved "dummy persons" in the entrance exam are not allowed to take the entrance exam.

7. The results of the entrance exam are announced the day after the entrance exams.

8. Applicants are familiarized with the results of the entrance exam in their personal account the day after the exam.

9. The passing score for doctoral studies in the doctoral program in the profile for admission under the state educational order and on a paid basis is 50 points.

Admissions Office Hours:

Mon-Fri: 09:00-18:00

Admissions Office Phones:

+7 (727) 292 77 79; +7 (727) 292 73 01
kb@ satbayev.university

Doctoral Studies and Research Organization Office Hours:

Mon-Fri: 8.30-17.30

Doctoral Studies and Research Organization Office Phone:

+7 (727) 320 41 23